

# TOP SPEED BASEBALL

## Cancellation Policy

Dear Sir or Madam:

In an effort to ensure the highest quality of service to a growing client base, we have found it necessary to implement the following cancellation policy:

Effective January 24, 2008, all no shows to appointments will be charged for the cost of the session. If you cancel your appointment less than 48 hours of your scheduled session you will incur a fee. This fee will be based on the following:

If you had a one hour session the cancellation fee will be \$50, if you had a half hour session the fee will be \$25.

On a case by case basis In the event of an emergency type situation, the cancellation fee may be waived.

Cancellation fees are due no later than at the start of the next scheduled appointment or 7 days, whichever is sooner.

The intent of our cancellation policy is to ensure convenient appointment slots are available to all of our valued customers. We appreciate your support and understanding as we continue to provide you the highest quality of service.

Warmest Regards,

Stan Switala  
Top Speed Baseball

**By signing this form you agree to above terms and conditions.**

**Parent or Legal Guardian: (Please Print)**

\_\_\_\_\_ **Date** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Players Name:** \_\_\_\_\_

